

**ToR for a Technical Advisor  
to the ECOWAS Centre for Renewable Energy and Energy Efficiency  
(ECREEE)  
to be seconded by AECID**

**Post title:** Technical Advisor (TA) - ECOWAS Center for Renewable Energy and Energy Efficiency (ECREEE)

**Seconded by:** Spanish Agency for International Development Cooperation (AECID)

**Duration:** 12 months (with possibility of extension)

**Duty station:** Praia, Cape Verde; and travel as required.

**Key Duties:**

The main role of the TA is to advise and assist the Executive Director of ECREEE on all technical and strategic issues of the Centre, and will be responsible for liaising activities of ECREEE and AECID and Spanish actors related to Renewable Energy. The main duties of the TA include, in this respect:

- Advise and assist the Executive Director on strategic, operational and technical issues of ECREEE;
- Assist in the elaboration and development of ECREEE's Annual Operational Plans (AOP) and in the implementation and monitoring of the ECREEE 2017-2020 Strategy;
- Assist the Executive Director in the definition of the activities to be financed by the Spanish contribution, ensuring that they are adequately reflected in the AOP and guarantee coordination between ECREEE and AECID;
- Assist the Executive Director and ECREEE's team on the elaboration of the technical and financial reports related to the Spanish Funds
- Assist ECREEE in quality assurance procedures, providing technical input on programs and projects when required and making recommendations for the improvement of ECREEE operations;
- Implement the programs and projects assigned by ECREEE's Executive Director;
- Assist ECREEE in identifying, developing, mobilizing funds and implementing new renewable energy and energy efficiency programs and projects;
- Maintain and strengthen the connections and dialogue between ECREEE and the various public and private Spanish stakeholders and proactively seek to promote concrete collaborations;
- Assist ECREEE's Executive Director and other colleagues in participating in renewable energy and energy efficiency discussions in the region through compiling policy briefs upon request;

- Promote the outreach activities of the ECREEE;
- Prepare quarterly reports on ECREEE for the Spanish Agency for International Development Cooperation (AECID);
- Participate in other related activities as may be assigned by AECID and ECREEE's Executive Director.

### **Qualifications and experience**

The Technical Advisor shall have:

- at least a Master degree in engineering, economics or similar areas with a strong focus on sustainable energy and at least 8 years post qualification experience in sustainable energy;
- Specific experience in renewable energy and energy efficiency projects in developing as well as industrialized countries. Work experience in sustainable energy in West Africa would be an advantage;
- Proficient communication in oral and written English, Spanish and French. Knowledge of Portuguese would be an advantage;
- Proven experience in working in development cooperation projects and programs. Work experience with Spanish cooperation would be an advantage.

Other required skills and competencies include:

- Strong planning, organization and time management skills and ability to manage multiple tasks;
- Capacity to be a member of a multi-disciplinary team, to provide advice and recommend actions;
- Proficiency in preparing and presenting professional reports and analytical papers;
- Very good interpersonal and communication skills, ability to manage relations with development partners, to work under pressure and handle politically and culturally sensitive issues.

### **Submission of Application**

Applications with cover letter, CV and relevant certificates should be sent to: [jobs@ecreee.org](mailto:jobs@ecreee.org) on or before 25<sup>th</sup> November, 2017. Subject of the email should indicate "Application TA ECREEE AECID".