



UN YOUTH VOLUNTEER DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

- 1. UNV Assignment Title:** UN Youth Volunteer in Community Resilience
- 2. Type of Assignment:** International UN Youth Volunteer
- 3. Project Title:** Rural Integral Development Joint Programme
- 4. Duration:** 12 months
- 5. Location, Country:** Guatemala
- 6. Expected Starting Date:** February / March 2016
- 7. Brief Project Description:** UNDP is initiating two Rural Integral Development Joint Programmes, with Swedish funds, one in the San Marcos Department, and a second one in the Northern Quiché Department, an area called Ixil, that have been seriously affected by the armed conflict that struck the population during 1960-1996, and that still has its consequences in the living conditions of the people living in these areas. Together with FAO and WHO, UNDP accompanies National, Departmental and Municipal Authorities in improving livelihoods in isolated communities and families living in poverty, food insecurity and poor opportunities for employment or economic progress. Aligned with the National Rural Integral Development Policy, the UNS succeeded in a former JP experience 2010-2014 achieve remarkable results in maternal and child health, productive progress, basin and risk management, territorial (special) planning, save and healthy settlement and housing, community organization for emergency and response to disasters, water and sanitation, and other relevant development issues. The two new JP are replications of this unique interagency experience, in areas with more than 90% of indigenous maya population, the Mam in San Marcos, and the Ixil in the Quiché Department. The UNV will be assigned to the first JP to start in Ixil, and probably give assistance to the second one further on.
- 8. Host Agency/Host Institute:** UNDP Guatemala
- 9. Organizational Context:** UNDP works in more than 170 countries and territories, helping to achieve the eradication of poverty, and the reduction of inequalities and exclusion. UNDP helps countries to develop policies, leadership skills, partnering abilities, institutional capabilities and build resilience in order to sustain development results. World leaders have pledged to achieve the Millennium

United Nations Volunteers

PO Box 260 111 53153 Bonn Germany Telephone +49.228.815-2000 Fax +49.228.815-2001

Email information@unvolunteers.org <http://www.unvolunteers.org>

UN Volunteers is administered by the United Nations Development Programme (UNDP)



Development Goals, including the overarching goal of cutting poverty in half by 2015. UNDP's network links and coordinates global and national efforts to reach these Goals. UNDP focus on helping countries build and share solutions in three main areas: **Sustainable development, Democratic governance and peacebuilding** and **Climate and disaster resilience**

UNDP encourages the protection of human rights and the empowerment of women, minorities and the poorest and most vulnerable.

Partners/organizations - The National Planning Secretariat is UNDP's main partner in these efforts, as well as the Ministry of Environment and the SECONRED (Executive Secretary of the Coordinating System for Disaster Reduction). NGO will be selected to implement certain activities (housing, water and sanitation, planning, productive projects, etc.). The UNV will be working in the SNU (UNDP, FAO, WHO) field office in the Quiché Department, and will frequently visit the three Municipalities and some 40 Communities that participate in the JP.

10. Type of Assignment Place: Assignment without family

11. Description of tasks:

Under the supervision of the Coordinator of the JP in the field office the International UN Youth Volunteer will undertake the following tasks:

- Support the technical team in training and technical assistance activities to community authorities, youth promoters for risk and environment management and conservation, in community organization, community demands and incidence in spacial planning for community resilience.
- Assist UNDP field team on mainstreaming gender equality and women's empowerment into the different areas of the Programme.
- The International UN Youth Volunteer will support the UNDP field team in monitoring the progress of the activities of the implementing partners (NGO).
- Dedicate 15% of their assignment to assistance of host agency associates (civil society, Government counterparts), promoting the recognition of volunteerism towards UNDP's mandate.
- Work with their direct supervisor (PO) to identify new funding opportunities to integrate volunteerism into host Agency projects, programs, campaigns and communication material;
- Present at least one information session with host Agency partners promoting UNV Online Volunteering service;

Furthermore, the UN International Youth Volunteer is encouraged to:

- Strengthen the knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and taking active part in UNV events.
- Be acquainted with and build on traditional and/or local forms of volunteerism in the country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on volunteering experiences and submit them to the team at UNVHQs for consideration (beyond other communications responsibilities), and input to the UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Youth Volunteers;



- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service.

12. Results/Expected Output:

- UNDP field team supported in the development of knowledge, instruments and mechanisms on climate change, risk and disaster reduction to 40 community authorities and 80 youth promoters to construct territorial resilience.
- Takes responsibility for mainstreaming gender equality and women's empowerment in all areas of work.
- Develop at least one new story, case study and briefs for publication in UNV and other publications and websites.
- A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

13. Qualifications/Requirements:

- University degree in Social Sciences, Gender-, Development- or Environmental Studies, or related field;
- Demonstrated interest and/or experience (up to 2 years) in rural integral development and environmental protection (specific thematic/technical area required)
- Motivated to contribute towards peace and development and to serve others;
- Good interpersonal, networking and communication skills;
- Sound knowledge of gender, inclusion, willing to learn and commitment on the issue
- Willingness to contribute and work as part of a team;
- Flexible and open to learning and new experiences;
- Respect for diversity and adaptability to other cultures, environments and living conditions;
- Fluency in spoken and written Spanish is required, and knowledge of English is an asset;
- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;
- Computer skills (i.e. Word, Excel, PowerPoint, social media, and others).

14. Learning expectations

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

- Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.
- Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.
- Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.



Beyond the learning opportunities provided by UNV, UNDP will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. UNDP will provide, at its expense, International UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

15. Living Conditions:

Guatemala is classified as category "B" family duty station by the International Civil Service Commission. UNV Interns are assigned to UN Agencies/Funds/Programs based in Guatemala City, a modern city with provision of all basic services. UN Volunteers must comply with UNDSS security standard, regulations and policies as well as those of their host Agency. For more information on the UN System in Guatemala please consult: www.onu.org.gt

UNV Youth Volunteer will be based in Santa Cruz del Quiche, is a Departmental Capital. Limited quality of Schools. Regular living conditions. Not much cultural activities. At three hours from Guatemala City.

Please take into account that UN Youth Volunteers assignments are always without family.

16. Conditions of Service

A 12 month contract; monthly living allowance (MLA) base intended to cover housing, basic needs and utilities, with a base rate of US\$ 1,243, which is adjusted monthly according to the movement (upwards or downwards) of the Post Adjustment Multiplier (PAM), which is established by the International Civil Service Commission (ICSC) to ensure that International UN Youth Volunteers have comparable purchasing power at all duty stations despite varying costs of living. The applicable MLA is calculated as follows: $MLA = (MLA \text{ base rate} \times PAM) + MLA \text{ base rate}$. See ICSC website <http://icsc.un.org> for more information on the applicable PAM rates.

In addition, UN Volunteers are provided a one-time settling-in-grant (if applicable); a family allowance (if applicable); Well-Being Differential (applicable only in hardship non-family duty stations) life, health, and permanent disability insurance; return airfares (if applicable); resettlement allowance for satisfactory service.

17. HOW TO APPLY

Eligible candidates, i.e. aged between 23 and 29 years throughout the entire duration of their service, i.e. born between 1 July 1987 and 28 February 1993, whose previous work experience in areas relevant for the assignment does not exceed two years, should do the following:

If you are not a candidate in the UNV database, please apply by registering your profile through the following link: http://ereta.unv.org/html/index.php?module=myprofile&ad=YTH15FFSPA_DRR. The advertisement code **YTH15FFSPA_DRR** will appear automatically under the 'Special Recruitment' tab of your UNV profile and can be changed from there if needed.

If you already are a candidate in the UNV database, please update your profile through <http://MyProfile.unv.org> and select the code of the assignment you wish to apply for from the drop down list in the 'Special Recruitment' tab of 'MyProfile'.

Should you wish to be considered for more than one UN Youth Volunteer assignment, you can express your interest in other Description of Assignments in the 'Additional Remarks' section of your profile by entering the corresponding code. Please note however that your profile will be proposed to the host agency for only one UN Youth Volunteer assignment.



Closing date: You must be fully registered in the UNV database of candidates not later than 23 October 2015 (applications received after that date will not be taken into consideration).