



UN YOUTH VOLUNTEER DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

- 1. UNV Assignment Title:** UN Youth Volunteer in Human Rights and Political Affairs
- 2. Type of Assignment:** International UN Youth Volunteer
- 3. Project Title:** Territorial Adviser for Human Rights policy implementation in Bogotá
- 4. Duration:** 12 months
- 5. Location, Country:** Bogotá, Colombia
- 6. Expected Starting Date:** February / March 2016
- 7. Brief Project Description:** Implementation of human rights policy
- 8. Host Agency/Host Institute:** Presidential Counseling for Human Rights/ UNDP
- 9. Organizational Context:**

During the last two years, the Presidential Counseling developed a participatory process of human rights policy construction. From the second half of 2014, initiates the process of technical assistance to local authorities to achieve the appropriation of this policy. In the same period, the Ministry for the post-conflict linked Presidential Counseling on its orbit.

Implementation strategy has four phases. In the first one, it takes place the presentation of the Policy on Human Rights addressed to public officials in local administration; the need for adopting, understand and disseminate this policy, open a participatory exercise to build a territorial policy with the community. During this phase, a reading of territorial public policy instruments identifies the degree of inclusion of human rights approach. The second phase, human rights defenders and representatives of organizations of civil society participate in a diagnosis of local scenarios and simultaneously evaluate its effectiveness. In the third phase, territorial officials performs a feedback session from the previous, which describes the degree of inclusion of human rights approach and makes recommendations for incorporating this approach in policy and local practices. At this time, the officials present the guidelines to build a territorial human rights policy having as principles the differential and territorial approaches.

In a further session, organizations and officials presents the characteristics of an accountability rights approach. Finally, the consultants conducted a monitoring phase.

Presidential Counseling for Human Rights works from the National Government in the development and coordination of public policies around Human Rights and International Humanitarian Law through the

United Nations Volunteers

PO Box 260 111 53153 Bonn Germany Telephone +49.228.815-2000 Fax +49.228.815-2001

Email information@unvolunteers.org <http://www.unvolunteers.org>

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National System of Human Rights and International Humanitarian Law created by Decree 4100 of November 2, 2011, this Presidential Counseling coordinates and promotes actions aimed at the promotion, protection and defense of human rights, with the various government entities that have competence in the matter. The main objective of the Presidential Counseling is to improve levels of respect, protection and guarantee of human rights and the implementation of IHL and help the state as a whole develop a comprehensive policy to promote and respect human rights. At the same time, this Institution focus on ensuring the security and effective enjoyment of human rights of all people, the struggle against impunity, the consolidation of the National System of Human Rights, promotion a culture of human rights and the strengthening of both relations with civil society organizations such as the ties of cooperation with international organizations.

UN Volunteer will be working in territorial group in charge of the implementation of human rights policy in the local scope.

10. Type of Assignment Place: Assignment without family

11. Description of tasks: Under the direct supervision of Territorial Group Coordinator and the UNV programme Coordinator, the UN Youth Volunteer will undertake the following tasks:

- Providing professional support for National Human Right System in order to implement National Strategy on Human Rights in Bogotá.
- Prepare technical documents and reports in both Economic, Social, Cultural and Environmental Rights and the Peacebuilding subsystems, according to the criteria of the immediate supervisor, under the implementation process of the National Strategy on Human Rights in Bogotá.
- Interact with territorial and national teams to improve implementation Human Right strategy
- Other duties assigned and agreed by the immediate supervisor according to the nature of the charge related to the two previous activities.

Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark IVD);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

12. Results/Expected Output:

- National Strategy on Human Rights strategy implemented.
- Documents and reports in both Economic, Social, Cultural and Environmental Rights and the Peacebuilding provided
- A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

13. Qualifications/Requirements:

- Advanced university degree in Law, Human Rights or related field
- Work experience in human rights, research and analysis, and reporting related to Human Rights with UN system, Government, or Academia
- Knowledge of Universal System of Human Rights and the Inter-American Human Rights System required
- Previous experience in working with the government or a national institution is desirable

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- Ability to work with High Level Government Officials and experience in interagency management.
- Excellent diplomatic skills, excellent communications skills, ability to work in multicultural environments, teamwork.
- Previous experience in LA or Colombia will be a distinguish advantage.
- **Previous volunteer experience is an asset**

14. Learning expectations

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

- Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.
- Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.
- Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, UNDP will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. UNDP will provide, at its expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

15. Living Conditions

Bogota is the capital of Colombia. All services are available. For further: www.colombia.travel.com

16. Conditions of Service A 12- month contract; monthly living allowance (MLA) base intended to cover housing, basic needs and utilities, with a base rate of US\$ 1,243, which is adjusted monthly according to the movement (upwards or downwards) of the Post Adjustment Multiplier (PAM), which is established by the International Civil Service Commission (ICSC) to ensure that international UN Volunteers have comparable purchasing power at all duty stations despite varying costs of living. The applicable MLA is calculated as follows: $MLA = (MLA \text{ base rate} \times PAM) + MLA \text{ base rate}$. See ICSC website <http://icsc.un.org> for more information on the applicable PAM rates.

In addition, UN Volunteers are provided a one-time settling-in-grant (if applicable); Well-Being Differential (applicable only in hardship non-family duty stations) life, health, and permanent disability insurance; return airfares (if applicable); resettlement allowance for satisfactory service.

17. HOW TO APPLY

Eligible candidates, i.e. aged between 23 and 29 years throughout the entire duration of their service, i.e. born between 1 July 1987 and 28 February 1993, whose previous work experience in areas relevant for the assignment does not exceed two years, should do the following:

If you are not a candidate in the UNV database, please apply by registering your profile through the following link: http://ereta.unv.org/html/index.php?module=myprofile&ad=YTH15FFSPA_COL.

The advertisement code **YTH15FFSPA_COL** will appear automatically under the 'Special Recruitment' tab of your UNV profile and can be changed from there if needed.



If you already are a candidate in the UNV database, please update your profile through <http://MyProfile.unv.org> and select the code of the assignment you wish to apply for from the drop down list in the 'Special Recruitment' tab of 'MyProfile'.

Should you wish to be considered for more than one UN Youth Volunteer assignment, you can express your interest in other Description of Assignments in the 'Additional Remarks' section of your profile by entering the corresponding code. Please note however that your profile will be proposed to the host agency for only one UN Youth Volunteer assignment.

Closing date: You must be fully registered in the UNV database of candidates not later than 23 October 2015 (applications received after that date will not be taken into consideration).