



UN YOUTH VOLUNTEER DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Youth Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Youth Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

1. UNV Assignment Title: UN Youth Volunteer in Support of UN Country Team and UN Reform

2. Type of Assignment: International UN Youth Volunteer

3. Project Title: Support to UN Country Team and UN reform

4. Duration: 12 months

5. Location, Country: Tegucigalpa, Honduras

6. Expected Starting Date: Feb/Mar 2015

7. Brief Project Description: Provide support and technical assistance to UN Country Team in Honduras.

8. Host Agency/Host Institute: UNDP/UN Resident Coordination Office

9. Organizational Context:

The UN Youth Volunteer will be assigned to the Resident Coordination Office (RCO). The RCO provides support and technical assistance to the UN Resident Coordinator and UN Country Team. The UN Country Team is composed by the Head of UN Specialized Agencies, Funds and Programs (AFPs) present in the country. The UN System provides support and technical assistance to the country through the implementation of the United Nations Development Assistance Framework (UNDAF) and UNDAF Action Plan; and the individual country programs of each AFP.

10. Type of Assignment Place: Assignment without family

11. Description of tasks:

Under the direct supervision of Coordination Analyst, the UN Youth Volunteer will undertake the following tasks:

Assistance to the UNCT in Honduras on the implementation of the UN Reform agenda and the Resident Coordinator System, which includes:

- Support to the implementation of the four year of UNDAF and UNDAF Action Plan;
- Support and follow up to the activities of existing Inter Agency working groups within the framework of their respective annual work plans;

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- Support to the RC and UNCT in the conduction of UNCT monthly meetings;
- Support on behalf of the RCO to interagency advocacy and communication activities, including the update of information included UN in the Honduras webpage as well as in other electronic social networks;
- Support to UN Agencies in the design of new Joint Programming initiatives;
- Support financial and administrative activities of the RCO;
- In close coordination with the UNV Unit, promoting the inclusion of voluntarism for development within the interagency work.

Furthermore, UN Youth Volunteers are encouraged to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark IVD);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

12. Results/Expected Output:

- Level of achievement of UNDAF and UNDAF Action Plan annual outputs duly reported and supervised.
- Results achieved by Inter Agency working groups in accordance to their annual work plans duly reported to the UNCT.
- UNCT monthly meetings held and decisions and discussions properly recorded.
- Advocacy and communication activities held with relevant participation of the RCO.
- Joint Programming initiatives count with relevant support from the RCO.
- Financial and administrative activities of the RCO duly supported.
- Activities developed of volunteerism during his/her assignment duly reported.
- A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

13. Qualifications/Requirements:

- Academic Degree equivalent to a university graduate preferably related to social sciences, international relation or economics
- Demonstrated interest and/or experience in development
- Motivated to contribute towards peace and development and to serve others;
- Good interpersonal, networking and communication skills;
- Willingness to contribute and work as part of a team;
- Flexible and open to learning and new experiences;
- Respect for diversity and adaptability to other cultures, environments and living conditions;
- Fluency in spoken and written Spanish and English;

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- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;
- Computer skills (i.e. Word, Excel, PowerPoint, social media, and others).

14. Learning expectations

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

- Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.
- Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.
- Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, host agencies are expected to support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. Host agencies are also expected to provide, at their expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to the host agency's personnel.

Furthermore, the UN Youth Volunteer is encouraged to:

- Strengthen the knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and taking active part in UNV events.
- Be acquainted with and build on traditional and/or local forms of volunteerism in the country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on volunteering experiences and submit them to the team at UNVHQs for consideration (beyond other communications responsibilities), and input to the UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Youth Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service.

15. Living Conditions:

Honduras is a tropical country in the middle of Central America, bordered to the north with to Caribbean Sea, to the south with El Salvador, to the west with Guatemala and to the East with Nicaragua. Climate varies significantly depending on altitude. Mid-altitude temperatures are fairly moderate with regular sunshine making temperatures climb from 15-20° C (59-68° F) to up around 28°C (low 82° F) during the middle of the day. Rainfall is quite low to moderate with a patchy wet season from May to October. Low-land and coastal regions experience less of a temperature range with warmer nights and slightly less rainfall.

The threat against UN system staff members from political activity is considered low. The threat from common criminal elements is considered highly critical in certain areas of the country. Violent crime is a serious and growing problem, especially in certain zones of Tegucigalpa and San Pedro Sula, and to a less degree throughout the country. Pickpockets and purse-snatchers are prevalent in major cities at tourist sites, especially in parts of Comayagua and the central market surroundings of Tegucigalpa. Visits to these areas should be avoided, especially after dark. Highway, road and street robberies, carjacking



and assaults of pedestrians by armed thieves are still high. Roadblocks and demonstrations on the main highways and border countries customs offices have decreased. In the past, demonstrations have ended in street violence, requiring intervention by national police for which precaution is requested. Threats against the public transportation system by gangs have been reported in San Pedro Sula, supposedly related to Organized Crime, for which caution should be maintained at all times on the street.

Visitors are specially advised to protect against mosquitoes bites in affected areas, due to insect – borne diseases such as Malaria and Dengue Fever (both serious, potentially fatal diseases). In general mosquitoes in Honduras are most bothersome from dusk to dawn, especially in the countryside. Other infectious diseases are common such as Diarrhea, Amoebic and food. Some specific health cares must be considered especially hygienic practices avoid eating in places where cleaning is not ensured and pay special attention to the hygiene of fruits and vegetables, wash fruits and vegetables carefully if you eat them raw or peel them before eating.

16. Conditions of Service

A 12-month contract; monthly volunteer living allowance (VLA) intended to cover housing, basic needs and utilities, equivalent to US\$ 1,523; settling-in-grant (if applicable); life, health, and permanent disability insurance; return airfares (if applicable); resettlement allowance for satisfactory service.

17. How to apply:

This modality aims to mobilize Youth between 23 and 29 years old. Since this UN Youth Volunteer assignment is funded by AECID, only Spanish nationals can apply.

If you are not a candidate in the UNV database, please apply by registering your profile through the following link: <http://ereta.unv.org/html/index.php?module=myprofile&ad=YTH14HON000302>

Important : Once you have created your UNV account and after validating your email address, please complete all sections of your profile and make sure the correct advertisement code '**YTH14HON000302**' is selected in the 'Special Recruitment' tab of MyProfile. Your application can only be considered once you have clicked on the green 'Submit My Profile' button. As a confirmation of your successful registration, you will receive an email with your UNV roster number.

If you already are a candidate in the UNV database, please update your profile through: <http://MyProfile.unv.org> and select the code '**YTH14HON000302**' from the drop down list in the 'Special Recruitment' tab.

Please take note of the **closing date indicated in the general instructions in AECID's website in order to apply to these Youth UNV assignments**. Profiles of interested applicants must be fully registered in the UNV database of candidates before such date. Only short-listed candidates will be contacted.